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3 THE BOARD OF TRUSTEES

1240

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5 Duties of Individual Trustees

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7 The authority of individual trustees is limited to participating in actions taken by the Board as a  
8 whole when legally in session. Trustees shall not assume responsibilities of administrators or  
9 other staff members. The Board or staff shall not be bound by an action taken or statement made  
10 by an individual trustee, except when such statement or action is pursuant to specific instructions  
11 and official action taken by the Board.

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13 Each trustee shall review the agenda and attendant materials in advance of a meeting and shall be  
14 prepared to participate in discussion and decision making for each agenda item. Each trustee  
15 shall visit every school at least once per year to examine its management, conditions, and needs.

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17 All trustees are obligated to attend Board meetings regularly. Whenever possible, a trustee shall  
18 give advance notice to the Chairperson, of the trustee's inability to attend a Board meeting. A  
19 majority of the Board may excuse a trustee's absence from a meeting if requested to do so.

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21 **Board members, as individuals, have no authority over school affairs, except as provided**  
22 **by law or as authorized by the Board.**

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24 Cross Reference: 1113 Vacancies

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26 Legal References:	§ 20-3-301, MCA	Election and term of office
27	§ 20-3-308, MCA	Vacancy of trustee position
28	§ 20-3-324(22), MCA	Powers and duties
29	§ 20-3-332, MCA	Personal immunity and liability of trustees

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31 Policy History:

32 Adopted on:

33 Reviewed on:

34 Revised on: