

1 **Ovando School District #11**

2

3 **THE BOARD OF TRUSTEES**

1113P

4

5 Vacancies

6

7 When a vacancy occurs on the Board, it is in the best interest of the District to encourage as
8 many able citizens as possible to consider becoming a trustee. To that end, the following
9 procedures shall be used to identify and appoint citizens to fill Board vacancies:

10

11 1. Announcement of the vacancy and the procedure for filling it shall be made public in the
12 following ways: message sent home to parents of children in the school, a public notice
13 posted in the Post Office and Store, board members soliciting applicants and nominees
14 directly.....

15 2.

16

17 All citizens shall be invited to nominate candidates for the position, provided that the
18 nominees shall be residents of the District. A letter of application will be required of
19 interested candidates, wherein he/she will provide biographical information on their
20 educational and work background and the reasons for their interest in serving on the
21 board.

22

23 3. The Board shall individually interview the finalists in a regular or special meeting and
24 appoint the candidate who, in the judgment of the Board, is most likely to contribute to
25 the growth and development of the District's education programs and operations. All
26 trustees shall vote on the candidate of their choice.

27

28 4. If no one (1) candidate receives a majority of the votes, the Board may:

29

- 30 a. Discuss all candidates and vote again;
- 31
- 32 b. Discuss all candidates and vote only on those candidates with the most votes; or
- 33
- 34 c. Continue voting until one (1) candidate receives a majority vote.

35

36 5. The Board Clerk shall prepare, for the signatures of all trustees, a letter thanking all
37 candidates for the position and commending them for their interest in the District.

38

39

40

41 Procedure History:

42 Promulgated on:

43 Reviewed on:

44 Revised on: