

1

1 Ovando School District #11

2

3 INSTRUCTION

2123

4

5 Lesson Plan

6

7 To ensure proper planning and continuity of instruction, the Board requires that each teacher
8 prepare lesson plans for daily instruction. To facilitate more effective instruction, lesson plans
9 must be prepared at least 7 days in advance of actual class presentation. The format for the
10 lesson plan will be specified by the building principal and will be reviewed on a regular basis.
11 The plan book must be readily available, when a substitute teacher is needed.

12

13

14

15 Policy History:

16 Adopted on: February 10, 2014

17 Reviewed on: January 13, 2014

18 Revised on: January 13, 2014