

1 **Ovando School District #11**

2

3 **PERSONNEL**

5210

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5 Assignments, Reassignments, Transfers

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7 The Superintendent may assign, reassign, and/or transfer positions and duties of all staff.

8 Teachers will be assigned at the levels and in the subjects for which they are licensed and

9 endorsed, or for which they are enrolled in an internship as defined in ARM 10.55.602 and meet
10 the requirements of ARM 10.55.607. The Superintendent will provide for a system of

11 assignment, reassignment, and transfer of classified staff, including voluntary transfers and

12 promotions. Nothing in this policy prevents reassignment of a staff member during a school

13 year.

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15 Classified Staff

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17 The District retains the right of assignment, reassignment, and transfer. Written notice of

18 reassignment or involuntary transfer will be given to the employee. The staff member will be

19 given opportunity to discuss the proposed transfer or reassignment with the Superintendent.

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21 Teaching

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23 Notice of their teaching assignments relative to grade level, building, and subject area will be

24 given to teachers before the beginning of the school year. All District employees assigned

25 extracurricular activities as a contract obligation must honor this obligation as a condition of

26 employment unless released from this responsibility by the Board.

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28 Provisions governing vacancies, promotions, and voluntary or involuntary transfers may be

29 found in negotiated agreements or employee handbooks.

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33 Legal Reference: *Bonner School District No. 14 v. Bonner Education Association, MEA-*

34 *MFT, NEA, AFT, AFL-CIO, (2008) 2008 MT 9*

35 § 20-4-402, MCA Duties of District Superintendent or County High
36 School Principal

37 ARM 10.55.602 Definition of Internship

38 ARM 10.55.607 Internships

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40 Policy History:

41 Adopted on: April 14, 2014

42 Reviewed on: March 10, 2014

43 Revised on: March 10, 2014