

1 **Ovando School District #11**

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3 **ADMINISTRATION**

6110

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5 Superintendent

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7 Duties and Authorities

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9 The Superintendent is the District’s executive officer and is responsible for the administration and
10 management of District schools, in accordance with Board policies and directives and state and federal
11 law. The Superintendent is authorized to develop administrative procedures to implement Board policy
12 and to delegate duties and responsibilities; however, delegation of a power or duty does not relieve the
13 Superintendent of responsibility for that which was delegated.

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15 Qualifications and Appointment

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17 The Superintendent will have the experience and skills necessary to work effectively with the Board,
18 District employees, students, and the community. The Superintendent must be appropriately licensed and
19 endorsed in accordance with state statutes and Board of Public Education rules; or considered
20 appropriately assigned if the Superintendent is enrolled in an internship program as defined in ARM
21 10.55.602 and meets the requirements of ARM 10.55.607 and ARM 10.55.702.

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23 Evaluation

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25 At least annually the Board will evaluate the performance of the Superintendent, using standards and
26 objectives developed by the Superintendent and the Board, which are consistent with District mission and
27 goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will
28 include a discussion of professional strengths, as well as performance areas needing improvement.

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30 Compensation and Benefits

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32 The Board and the Superintendent will enter into a contract which conforms to this policy and state law.
33 The contract will govern the employment relationship between the Board and the Superintendent.

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35 Legal Reference:	§ 20-4-402, MCA	Duties of district superintendent or county high school principal
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37	ARM 10.55.602	Definition of Internship
38	ARM 10.55.607	Internships
39	ARM 10.55.702	Licensure and Duties of District Administrator –
40		District Superintendent

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43 Policy History:

44 Adopted on: April 14, 2014

45 Reviewed on: March 10, 2014

46 Revised on: March 10, 2014